



DIVISION OF MUSIC

MANUAL FOR

UNDERGRADUATE STUDIES

This manual is a guide for applicants, students, and faculty members in matters related to undergraduate studies in the School of the Arts: Division of Music. As such, it complements the Samford University academic catalog. The catalog and manual together are binding on candidates for undergraduate degrees in music. Questions about the manual or about undergraduate studies in music should be addressed to the Associate Dean for the Division of Music.

Andrew Westmoreland
President

J. Michael Hardin
Provost

Joseph Hopkins
Dean, School of the Arts

Kathryn Fouse
Associate Dean for the Division of Music

TABLE OF CONTENTS

SECTION 1: Institutional Organization

1.1	Samford University Mission	2
1.2	School of the Arts Mission	2
1.3	Division of Music Mission	2
1.4	Division of Music Organizational Structure.	2
1.4.A.	Area Coordinators	2
1.4.B.	Music Faculty	3

SECTION 2: Academic Information

2.1	Degrees Offered	4
2.2	Minors Offered.	4
2.3	Admission	5
2.4	Scholarships	5
2.5	Performance Studies	6
2.5.A.	Additional Study	6
2.5.B.	Change of Teacher in Performance	6
2.5.C.	Jury Examination	7
2.5.D.	Incompletes	7
2.5.E.	Recital Presentation	7
2.5.E.1.	Recital Scheduling Procedure.	8
2.5.E.2.	General Recital Times	8
2.6	Recital Attendance	8
2.6.A.	Music Seminar (MS)	9
2.6.B.	Other Performances	9
2.7	Attendance Policy	9
2.7.A.	Absences from Classes in the Division of Music	10
2.7.B.	Absences from Applied Lessons	10
2.8	Piano Proficiency Requirements	10
2.9	Ensembles	11
2.10	Upper Level Status.	11
2.11	Concerto-Aria Competition	11
2.11.A.	Eligibility	11
2.11.B.	Audition Procedures	12
2.12	General Information	12
2.12.A.	Physical Facilities	12
2.12.B.	Lockers	12

SECTION 3: Departments within the Division of Music

3.1	Department of Performance Studies	12
3.1.A.	Instrumental Area	12
3.1.A.1.	Jury Examinations.	13
3.1.A.2.	Ensemble Requirements.	13
3.1.B.	Keyboard Area.	13
3.1.B.1.	Jury Examinations	13
3.1.B.2.	Piano without Performance and Technique Jury	15
3.1.B.3.	Ensemble Requirements	15
3.1.C.	Vocal-Choral Area	15
3.1.C.1.	Jury Examinations	15
3.1.C.2.	Ensemble Requirements	16
3.1.C.3.	Recital Program Notes	16
3.1.C.4.	Musical Theatre Majors	16
3.2	Department of Academic Studies	16
3.2.A.	Music Education Area.	16
3.2.A.1.	Professional Preparation	17
3.2.A.2.	Admission to Teacher Education	18
3.2.A.3.	Student Teaching	19
3.2.B.	Music and Worship Area	19
3.2.C.	Theory/Musicology Area	19
3.2.C.1.	Composition.	19

1. INSTITUTIONAL ORGANIZATION

1.1 Samford University Mission

The mission of Samford University is to nurture persons in their development of intellect, creativity, faith, and personhood. As a Christian university, the community fosters academic, career, and ethical competency, while encouraging social and civic responsibility, and service to others.

1.2 School of the Arts Mission

The School of the Arts is **preparing today's artist to shape tomorrow's world** by *inspiring* artistry, *promoting* scholarship, and *realizing* professionalism as we serve the community in the spirit of Christ.

1.3 Division of Music Mission

The Division of Music at Samford University is preparing musicians to enrich society through a diligent pursuit of excellence.

1.4 Division of Music Organizational Structure

Kathryn Fouse

Associate Dean for the Division of Music

Kathryn Fouse

Acting Chair, Department of Academic Studies

W. Randall Richardson

Chair, Department of Performance Studies

Demondrae Thurman

Director of Graduate Studies

Cameron Barnes

Director of Student Services

Jane Caswell

Administrative Assistant

Rene Golden

Administrative Assistant

1.4.A. Area Coordinators

Music Education – Timothy Heath

Music and Worship – Eric L. Mathis

Theory/Musicology – Joel S. Davis

Instrumental Performance – Grant B. Dalton

Keyboard Performance – Ronald Shinn

Vocal/Choral Performance – Sharon L. Lawhon

1.4.B. Music Faculty

Philip L. Copeland, Professor, Conducting, A Cappella Choir, Bells of Buchanan
Kathryn Fouse, Professor, Piano,
Joseph Hopkins, Professor, Voice
Sharon L. Lawhon, Professor, Voice, University Chorale
W. Randall Richardson, Professor, Voice
Ronald Shinn, Professor, Piano, Music Theory
Demondrae Thurman, Professor, Euphonium, Trombone, Tuba, Wind Ensemble
Grant B. Dalton, Associate Professor, Percussion, Jazz Band
Joel S. Davis, Associate Professor, Music Theory, Composition
Brad Diamond, Associate Professor, Voice
Jeffrey Flaniken, Associate Professor, Violin, Music Theory
Larry Hardin, Associate Professor, Music Education
Kristin Kenning, Associate Professor, Voice, Samford Opera
Eric L. Mathis, Associate Professor, Music and Worship, Director, *anima*: the Center for
Worship and the Arts
Mark Lackey, Assistant Professor, Music Theory, Composition
Margaret E. McGinnis, Assistant Professor, Musicology, Class Piano
Brian B. Viliunas, Assistant Professor, Clarinet, Samford Orchestra
Emily Andrews, Instructor, Music and Worship
Timothy Heath, Instructor, Music Education, Athletic Bands
Kim Bain, Lecturer, Saxophone
Ryan Beach, Lecturer, Trumpet
Ken Berg, Lecturer, Choral Arranging
Allison Clough, Lecturer, Class Piano, Piano Pedagogy
James Dorroh, University Organist, Lecturer, Organ
Laura Doss, Lecturer, Voice
Angela Flaniken, Lecturer, Viola
Barbara Harrington, Lecturer, Flute
Alex Horton, Lecturer, String Bass
Judith Sullivan Hicks, Lecturer, Harp
Stephen B. Knight, University Carillonneur, Lecturer, Carillon
Kevin Kozak, Lecturer, French Horn
Sarah Lanclos, Lecturer, Class Piano
Tariq Masri, Lecturer, Bassoon
Caroline Nordlund, Lecturer, Violin
Samuel Nordlund, Lecturer, Cello, Chamber Music
Vicki Portis, Lecturer, Music Education
John Robertson, Lecturer, Collaborative Piano
Barbara Shinn, Lecturer, Piano, Music Theory
Brandon Slocumb, Lecturer, Trombone
Christopher Smith, Lecturer, Guitar
James Sullivan, Lecturer, Oboe
David Walbert, Lecturer, Guitar

Faculty bios may be viewed at: <http://www.samford.edu/arts/music/faculty-and-staff/>

2. ACADEMIC INFORMATION

2.1 Degrees Offered

Bachelor of Arts in Music:

This degree is designed for students desiring to major in music within the framework of a liberal arts degree. The degree is intended to serve the needs of undergraduate students who are interested in a broad program of general studies and who wish also to develop their musical skills and knowledge.

Bachelor of Science in Music:

This degree is designed for students who would like to combine premedical studies with concentrated studies in music.

Bachelor of Music in Composition:

This degree is designed for students pursuing a career in the field of music theory and/or composition. Most students in this field continue their study with graduate-level work in the discipline.

Bachelor of Music in Music and Worship:

This degree is designed for students committed to vocational music and worship ministry. The program includes coursework in music, worship, ministry, and religion, and a supervised experience in a congregational setting.

Bachelor of Music in Performance:

These degrees (instrumental music, organ, piano, and voice) are designed for students highly motivated toward excellence in performance. The student combines studies in basic musicianship and music history with concentrated emphasis in the major performance area.

Bachelor of Music in Performance: Piano with Emphasis in Piano Pedagogy:

This degree is designed for piano majors who have a strong interest in teaching as well as performance.

Bachelor of Music Education in Music:

This degree (with concentration options of instrumental music and vocal/choral music) is designed for students who wish to prepare for a career as a K-12 music educator and leads to the Alabama Class B teaching certificate. Practical experiences in teaching music are provided in the greater Birmingham area.

(See the [University Catalog - Division of Music](#)) and reference the catalog of the year in which you entered Samford)

2.2 Minors Offered

Minor in Music:

Students desiring to minor in music must audition in their principal performing area and take a placement examination in music theory. Appointments for these will be scheduled upon receipt of the School of the Arts application materials, which can be obtained by contacting the Arts Recruiter at arts@samford.edu. Students must register for two credits for each semester of study in the principal performance area and must take a jury examination at the end of each semester. The ensemble credits must be in major ensembles.

Minor in Worship Leadership:

The minor in worship leadership is for students who seek to serve the church by becoming better worship leaders, pastoral musicians, and worshipers. By nature, Christian worship is an interdisciplinary activity that incorporates multiple disciplines. The minor in worship leadership engages theology, history, sociology, and the arts to prepare students for bi-vocational ministry in the local church and in para-church organizations. No audition is necessary to pursue and earn the minor in worship leadership.

Minor in the Arts:

The minor in the arts is focused on broad experience in music, theatre/dance, and art and design. The minor includes experience in contextual/historical, performance, foundational, and elective courses across the various areas of the School of the Arts. No audition is necessary to pursue and earn the minor in the arts.

2.3 Admission

Students desiring to major or minor in music must be admitted to the Division of Music in addition to gaining admission to the University. All prospective music majors and music minors must audition in their principal performance area(s) and take a music placement examination. A maximum of two (2) auditions is allowed in a single performance area. Non-keyboard majors must also complete a piano placement.

Appointments for auditions and placement examinations will be scheduled upon receipt of the School of the Arts application materials, which can be obtained by contacting the Arts Recruiter (arts@samford.edu or 205-726-4111). Students will be notified by mail of the results of the auditions and will be admitted for registration as music majors only if they have acceptance notices sent by the dean of the School of the Arts.

Transfer students desiring to major in music must audition in the principal performance area(s) and take placement examinations in music theory and piano to determine both acceptance and transfer of credit. Transfer of credit for other music courses is determined by either placement examinations or review of the student's previous work in an equivalent course.

Non-music majors desiring instruction in applied music may register for private or group instruction only with the permission of the associate dean.

2.4 Scholarships

Music applicants must audition or interview for the Division of Music faculty in the area in which they wish to concentrate. This process gives the faculty an opportunity to assess both potential and accomplishment. On-campus auditions and interviews are strongly preferred. If you cannot attend one of the audition and interview weekends, contact the Arts Recruiter (arts@samford.edu or 205-726-4111) to make alternate arrangements. Music applicants should submit the Music Application for the appropriate academic year online and complete an audition/interview by the last audition date in the appropriate academic year, in order to receive priority

consideration for music major scholarships. Students completing auditions/interviews after that date still will be eligible to receive consideration for admission to the Division of Music, but priority for scholarship awards will be given to students who have completed the audition/interview process by the last audition date in the appropriate academic year.

2.5 Performance Studies

At the undergraduate level, it is important for students to develop a high standard of performance in at least one performing area. This is referred to as the “Principal Performing Area” in which it is necessary for all music majors to earn a minimum of 12 to a maximum of 24 semester credits. Specific requirements for the various degrees appear in the curricular tables of the [University Catalog](#).

The secondary performing area must be piano for all non-keyboard majors until the completion of the Piano Proficiency Examination. (See section 2.8)

2.5.A. Additional Study

A student in any non-performance music degree who demonstrates abilities and work habits comparable to a performance major and who desires to study at the same concentration level as a performance major, as reflected in credit hours and recitals, may seek approval from their department. Additional study is conditional upon the teaching load of the student’s applied teacher. In order to audition for additional study the student’s applied teacher must submit the [request](#) to their Area Coordinator two weeks before the semester jury in which the audition is to occur. If approved, the guidelines set by the Performance Faculty are as follows:

- The student is allowed to study for three credits each semester.
- The student is evaluated each semester for continuance of additional study. Upon recommendation of the jury, a re-audition may be required to allow a student to continue.
- If a re-audition is required after having once been accepted for additional study, pieces used in previous auditions are not allowed.
- In order to receive the designation “Honors in Performance” on the student’s transcript, the following requirements must be met:
 - A successful degree recital
 - A successful performance recital
 - A minimum of three consecutive semesters’ participation of additional study, including semesters in which recitals are presented.

2.5.B. Change of Teacher in Performance

A student desiring to change instructors in his/her principal performing area must make application to do so with the Associate Dean for the Division of Music. A student may request a change of teacher at the completion of the freshman year or each semester thereafter.

2.5.C. Jury Examination

A student is required to present a jury examination each semester in which he/she is enrolled for two or more credits of applied instruction (one credit hour for Musical Theatre majors). The semester grade is assigned by the instructor and is composed of two parts: the instructor's studio grade counting as two-thirds of the final grade and the jury panel's grade counting as one-third. If the teacher's studio grade is an "F," the student will not be allowed to present a jury, and the semester grade will automatically be an "F." Jury forms may be found online ([Instrumental](#), [Keyboard](#), [Vocal](#)).

In a semester in which a recital is performed, the recital hearing may serve as the jury examination.

2.5.D. Incompletes

A student who is unable to perform a jury examination due to illness or other extenuating circumstance will receive a grade of "I" (Incomplete). An Incomplete must be cleared before the student can continue in further study in his/her specific performance area.

If an Incomplete is filed in a "sequenced" class (i.e. Theory or Class Piano), the Incomplete must be cleared before the student can continue further progress in the subsequent courses.

2.5.E. Recital Presentation

An important aspect of a music major's educational experience is the performance of a public recital or recitals as required by the degree. A student must be enrolled in applied lessons in the semester in which he/she presents a recital. "Degree Recital" (MUSC 4698) is the designation for the ½ hour recital; "Performance Recital" (MUSC 4699) is the designation for the 1 hour recital. The minimum recital requirements are listed in the table below.

Degree and Major	Minimum Recital Requirements
Bachelor of Arts in Music	1/2 hour degree recital
Bachelor of Music in Music and Worship	1/2 hour degree recital
Bachelor of Music in Performance	1/2 hour degree recital 1 hour performance recital
Bachelor of Music in Piano Performance/Pedagogy	1 hour performance recital
Bachelor of Music in Composition	1/2 hour composition recital 1/2 hour performance recital
Bachelor of Music Education in Music	1/2 hour degree recital
Bachelor of Science in Music	1/2 hour degree recital

In order to insure a high standard of performance in recitals, a student is required to present a recital hearing before a faculty committee approximately one month prior to

the recital date. The hearing must include all works to be performed on the recital; no encores are allowed. In addition, copies of the recital program and program notes in standard form must be provided at the hearing for members of the committee. A [Recital Preparation Timeline, Guidelines for Notes, Sample Notes, and Recital Audition Forms \(Instrumental, Keyboard, Vocal, Composition\)](#) can be found online under Student Resources: Music Forms: Recital Preparation.

Should the hearing not be approved, the faculty, in consultation with the student and the instructor will suggest a re-audition date.

Piano and Voice recitals are performed from memory.

2.5.E.1. Recital Scheduling Procedure

Students will schedule events according to the following calendar policy which establishes a priority listing of groups for reservations with deadlines determined each semester by the Dean.

- a. Auditions, Festivals, Professional meetings, Main Events (including major ensembles), Camps
- b. Small Ensembles, Guest Recitals, Faculty Recitals, Academy of the Arts Recitals, Sponsored Events
- c. Required Student Recitals, Senior Theatre Projects
- d. Delta Omicron, Alpha Psi Omega, non-required student recitals
- e. Outside non-sponsored requests

Any subsequent change of an event date or location must be approved by the Dean. The Office of the Dean will work to publicize approved changes as possible.

2.5.E.2. General Recital Times

- a. Major Ensembles, Faculty Recitals, Guest Recitals
 - Tuesdays, 7:30 PM, 6:00 PM (overflow) only with permission
- b. Graduate/Performance/Degree Recitals in BROCK HALL or BOLDING STUDIO
 - Thursdays, 6:00, 7:30 PM;
 - Saturdays, 2:30, 4:00, 5:30, 7:00 PM
 - Sundays, 2:30, 4:00, 5:30 PM
 - Overflow recitals: Tuesdays, 6:00 PM;
- c. Senior Theatre Projects
 - Thursdays, Fridays, Saturdays, 7:30PM
 - Sundays, 2:30PM

2.6 Recital Attendance

Music majors are required to attend Music Seminar each week as well as eight recitals/concerts each semester. Minors are required to attend half of all Music Seminars and six recitals each semester. Students participating in all performances of an opera or musical theatre production will receive one recital credit. Otherwise, students do not receive credit for their own performances (solo or ensemble).

2.6.A. Music Seminar (MS)

Music majors are allowed to miss one Degree Specific Seminar and one Music Seminar per semester. Each additional missed Degree Specific Seminar or Music Seminar must be made up with attendance at two recitals. Student ID cards will be scanned at the conclusion of each MS to record attendance.

2.6.B. Other Performances

Music majors are required to attend eight performances each semester. Minors must attend six performances. Student ID cards will be scanned at the conclusion of each recital/concert to record attendance. A student attending a performance where the attendance scanner is not available will receive credit by fulfilling one of the following requirements:

- a. Provide a one-page critique of the performance OR
- b. Provide a signature on the program (performer, stage manager, faculty member attending concert, etc.) Signatures of students will not be accepted.

Additional Guidelines Regarding Recital Attendance:

- Programs or critiques must be turned in to the Music Office (BUCH 207) within two weeks of the performance date.
- The last day to submit programs or critiques will be noon on the last day of final exams each semester.
- A student attending two or more performances of the same production will receive credit for one performance.
- A student will not receive credit during the fall semester for concerts attended during the summer nor in the spring semester for concerts attended during December. Concerts attended during January can be applied to spring requirements.
- A student is encouraged to review his/her attendance record in the Music Office throughout the semester.
- Credit will not be given for lost programs or critiques or for failure to present the student ID for scanning at the performance.
- Failure to fulfill the requirements for Music Seminar/Recital Attendance will result in a grade of "F" in MUSC 0999. No incompletes will be given.
- Music majors must complete seven semesters of MUSC 0999 to be eligible for graduation. Music minors must complete four semesters of MUSC 0999.

2.7 Attendance Policy

Class attendance policies are established by each school at the University, and specific attendance requirements are indicated in the syllabus of each class. Each student bears the responsibility to be aware of and to comply with attendance and punctuality requirements.

2.7.A. Absences from Classes in the Division of Music

The following policies have been established by the faculty of the Division of Music. Exceptions may be granted only by the Associate Dean or by a majority vote of the faculty in response to a written petition. *Each instructor may establish more restrictive requirements or penalties, provided that these are presented in the syllabus distributed at the beginning of the semester.*

- The number of absences permitted in a class in the Division of Music shall not exceed twice the number of class meetings per week for a class that meets throughout a semester. Absences in a January or summer term class shall not exceed 15% of the class meeting time. If a student's absences exceed these guidelines, a grade of FA may be entered on his or her record. (See [Letter Grading System](#) under Academic Policies and Regulations in the University Catalog).
- At the discretion of the instructor, a student may be permitted to make up examinations, quizzes or other class work in the following situations:
 - a. Illness requiring hospitalization or off-campus medical treatment (must be verified with a note from the attending physician)
 - b. Death in the immediate family
 - c. Required participation in a University sponsored eventThe student is responsible for communicating with the instructor prior to the class meeting time. (See [Division of Music Faculty](#) listing for contact information).
Absences for these reasons are **among, not in addition to**, the maximum set by this policy or by the instructor.
- Three tardies count as one absence.

2.7.B. Absences from Applied Lessons

- A student who misses more than two lessons during a semester may receive an FA for the semester.
- Lessons missed for reasons outlined above (section 2.6.1) may be rescheduled at the discretion of the instructor. Lessons missed without prior notice or for reasons other than those listed above will be unexcused and will not be rescheduled. Each unexcused absence will be recorded with the grade of "F" for that lesson.
- Teachers will notify students of lessons to be missed in advance or as soon as possible and will reschedule the lesson.

2.8 Piano Proficiency Requirements

All non-keyboard majors must pass the [Piano Proficiency Exam](#) before graduating. Such students must enroll for piano study each Fall or Spring semester until the piano proficiency examination has been passed. All degree candidates must complete piano proficiency requirements before enrolling for the final recital required in their degree. Music education majors must complete all piano proficiency requirements before enrolling for student teaching.

2.9 Ensembles

Music majors must register for at least one major ensemble each semester in residence. Music minors are required to participate in four semesters of major ensembles. The following groups are defined as major ensembles: A Cappella Choir, University Chorale, Musical Theatre Ensemble, Samford Opera, Opera Workshop, Orchestra, Wind Ensemble, Symphonic Band, Marching Band, and Accompanying (for keyboard majors only). Specific information regarding ensemble requirements for each major may be found in the [music portion of the University Catalog](#).

2.10 Upper-Level Status

Each music major will be evaluated for approval for upper-level status at the end of two years of music study. To be approved for upper-level status, a student must have:

- a. Completed Theory IV (MUSC 2540) and Theory Lab IV (MUSC 2541) with a grade of C- or better
- b. Completed Introduction to Music Literature (MUSC 3400) with a grade of C- or better
- c. Completed the Piano Proficiency
- d. The endorsement of the faculty with the recommendation from the applied area

If a student is denied upper-level status by the faculty, the student is granted one additional semester to remedy all deficiencies. During that semester the student will be allowed to enroll in appropriate upper-level coursework required by his/her chosen degree program. If the student is unsuccessful in completing all recognized deficiencies in the additional semester granted to them by the faculty, no additional upper-level coursework will be allowed until such deficiencies are completed.

Each student will be informed in writing of faculty action regarding his/her status at the conclusion of two years of music study.

2.11 Concerto-Aria Competition

The Division of Music gives outstanding undergraduate and graduate performers an opportunity to perform with the University Orchestra or Wind Ensemble. Performers are selected through competitive auditions held near the end of the fall semester. A student must be enrolled in applied studies in the semester of the audition and, if selected, in the semester that he/she is to perform with the ensemble.

2.11.A. Eligibility

- With approval of their performance instructors, any music major may enter.
- A student will not be selected for performance more than twice.
- All repertoire must be approved by the conductor prior to the audition. Consideration will be given to instrumentation, rehearsal time, expense, and length (recommended not to exceed fifteen minutes).

2.11.B. Audition Procedures

- The auditions take place in two rounds. The first round is conducted by each performance area (instrumental, keyboard) and includes all eligible entrants. Each area, using its own procedures, selects no more than six performers to participate in the second round. All repertoire to be performed must be included in each round of the auditions.
- The performers for the concert are selected from the second round.

A student who wishes to participate must complete the [entry form](#) and submit it to the conductor by the deadline indicated on the form.

2.12 General Information

2.12.A. Physical Facilities

In order to derive the maximum benefit from our practice rooms and other facilities, the following regulations have been established:

- No food or beverages are permitted in practice rooms or performance halls.
- No smoking is allowed in any of the School of the Arts facilities.
- No pets are allowed in any of the School of the Arts facilities.
- Since practice rooms are shared by numerous students, it is important that students not leave books, music or personal belongings in the practice rooms.
- Buchanan Hall Room 207 is designated as a lounge/study room for students. Personal items should not be left unattended.

2.12.B. Lockers

A limited number of lockers are available in John Buchanan Hall and Jane Hollock Brock Hall. These lockers are available for a one-time fee of \$10.00 (no refunds). Voice, piano, and organ students should see the Music Secretary to reserve a locker. All instrumental students should contact the Chair of Instrumental Studies to reserve a locker.

3. DEPARTMENTS WITHIN THE DIVISION OF MUSIC

3.1 Department of Performance Studies

3.1.A. Instrumental Area

The four-year undergraduate program of major study for instrumental majors is designed to develop skilled instrumentalists who are familiar with the standard orchestral/wind ensemble/solo literature for their instruments, who possess a high degree of professional instrumental competence, and who can demonstrate appropriate stylistic approaches to the performance of both solo and ensemble literature from the various periods of music history.

3.1.A.1. Jury Examinations

A jury will be required in each semester of applied study for two or more credit hours. In a semester in which a recital is performed, the recital hearing may serve as the jury examination.

Specific repertoire is at the discretion of the instructor. Instrumental students are required to present two works for the jury examination each semester plus any studies or exercises assigned by the teacher.

The student's private teacher should be present for the jury.

3.1.A.2. Ensemble Requirements

- Instrumental principals who are music and worship majors must take at least two semesters of choral ensemble (either A Cappella Choir or University Chorale).
- Instrumental music performance majors must complete two credits in Chamber Ensembles.
- String principals must take orchestra as their major ensemble.
- Wind and percussion principals will be assigned their major ensemble by the instrumental faculty.

3.1.B. Keyboard Area

3.1.B.1. Jury Examinations

A performance jury will be required in each semester of applied study for two or more credit hours. In a semester in which a recital is performed, the recital hearing may serve as the jury examination.

Specific repertoire is at the discretion of the instructor. The standard repertoire requirements are:

Two credit hours – a minimum of two memorized pieces in contrasting styles

Three credit hours – a minimum of three memorized pieces in contrasting styles

Keyboard Technique Requirements

All keyboard principals (organ and piano) must meet the appropriate technique requirements each semester as demonstrated in the technique jury. Students who do not pass the technique jury will have their semester grades in piano lowered by one point (e.g. from A- to B+).

- Additional Study status will be suspended if technique requirements are not kept current.
- The Sophomore 2 technique level must be completed in order to be accepted into Upper Level status in music.
- All technique requirements must be completed before the senior recital hearing.

Technique Levels

Level M All major scales, parallel motion, 4 octaves in 16th notes: m.m. quarter note = 60
[This level applies to music minors only]

Level 1 All major and minor scales (natural, harmonic, and melodic), parallel motion,
4 octaves in 16th notes: m.m. quarter note = 60

Level 2 All major and minor scales and arpeggios, parallel motion, 4 octaves in 16th notes:
m.m. quarter note = 60

Level 3 All scales and arpeggios as above: m.m. quarter note = 72

Level 4 All scales and arpeggios as above: m.m. quarter note = 84

Level 4P All scales and arpeggios as above and broken major and minor triads:
m.m. quarter note = 84

Level 5 All scales and arpeggios as above: m.m. quarter note = 92

Level 5P All scales and arpeggios in contrary motion: m.m. quarter note = 92

Level 6 All scales and arpeggios as above: m.m. quarter note = 104

Level 6P All scales in thirds, sixths, and tenths four octaves and arpeggios in octaves,
parallel motion, all in 16th notes: m.m. quarter note= 104

Level 7P All scales in octaves, parallel motion and major and minor triad arpeggios and
dominant and diminished-seventh arpeggios, all 4 octaves in 16th notes: m.m.
quarter note = 120

*Levels 4P, 5P, 6P, and 7P apply only to Piano Performance and Performance/Pedagogy
majors.

Requirements for students with piano emphasis in the following degrees:

Bachelor of Music in Music and Worship, Bachelor of Music in Composition,

Bachelor of Music Education, Bachelor of Arts and Bachelor of Science degrees

Freshman 1	Level 1
Freshman 2	Level 2
Sophomore 1	Level 3
Sophomore 2	Level 4
Junior 1	Level 5
Junior 2	Level 6

Technique requirements for Piano Performance and Performance/Pedagogy majors

Freshman 1	Level 2
Freshman 2	Level 3
Sophomore 1	Level 4P
Sophomore 2	Level 5P
Junior 1	Level 6P
Junior 2	Level 7P

Technique requirements for Music Minors whose principal instrument is piano

One technique requirement must be completed each semester of study, beginning with Level M (see above).

Piano technique requirements for Organ Majors

Organ majors in all degree programs must pass Piano Technique level 6 by the end of the semester before the senior recital.

3.1.B.2. Piano Without Performance and Technique Jury

Piano study is available without technique and performance jury (MUSA X151) to those music majors or minors who have met the respective piano requirements for their degree of study.

3.1.B.3. Ensemble Requirements

- Organ performance majors, piano performance majors, music education, and music and worship majors who are keyboard principals must fulfill two of the eight credits of ensemble requirements by taking MUSC 1740 (Accompanying) for two semesters.
- Keyboard principals pursuing the B.M. degree with a major in composition, the B.A. degree with a major in music, or the B.S. degree with a major in music may fulfill two of the eight credits of ensemble requirements by taking MUSC 1740 (Accompanying) for two semesters.

3.1.C. Vocal-Choral Area

Study toward any major or minor in voice and toward a major in musical theatre begins with MUSA 1257: First Year Voice and MUSC 1610, 1620: Diction for Singers.

3.1.C.1. Jury Examinations

A jury will be required in each semester of applied study for two or more credit hours and for BFA students studying for one or more credits. In a semester in which a recital is performed, the recital hearing may serve as the jury examination.

Specific repertoire is at the discretion of the instructor. The standard repertoire requirements are:

- First Year Voice Class – a minimum of six songs
- One credit hour – a minimum of six songs
- Two credit hours – a minimum of eight songs
- Three credit hours – a minimum of ten songs

The instructor may determine that operatic arias, oratorio arias, cantatas, and extended art songs count as two songs (maximum of two).

3.1.C.2. Ensemble Requirements

- Vocal-choral music education majors may substitute two credits in Samford Opera, Opera Workshop or Music Theatre Ensemble for two credits in a major choral ensemble.
- Music and Worship majors with vocal emphasis may complete their required eight ensemble credits in any major vocal ensemble.
- Vocal performance majors must take a minimum of two semesters of Samford Opera or Opera Workshop and four semesters of a choral ensemble (either A Cappella Choir or University Chorale). The other two credits may be chosen from any of these ensembles.

3.1.C.3. Recital Program Notes

In addition to the recital guidelines given in section 2.4.A, copies of program notes in standard form must be provided to the voice faculty one week before the recital hearing.

3.1.C.4. Musical Theatre Majors

Students pursuing the Bachelor of Fine Arts in Musical Theatre are required to present a jury examination in each semester in which they are enrolled in applied voice.

Specific repertoire is at the discretion of the instructor. The standard repertoire requirements are:

- First year voice class – a minimum of six songs
- Sophomore year
 - 1 hour credit – a minimum of six songs, three classical, three musical theatre
 - 2 hours credit – a minimum of eight songs, three classical, five musical theatre
- Junior year
 - 1 hour credit – a minimum of six songs – two classical, four musical theatre
 - 2 hours credit – a minimum of eight songs, two classical, six musical theatre
- Senior year
 - 1 hour credit – a minimum of six songs, all musical theatre
 - 2 hours credit – a minimum of eight songs, all musical theatre

See the [BFA Guidelines](#) for specific requirements pertaining to the BFA in Musical Theatre.

3.2 Department of Academic Studies

3.2.A. Music Education Area

Programs leading to the Bachelor of Music in Music Education degree are designed to provide superior preparation for the teaching of music in the schools. Various demands

made on music teachers and opportunities open to them, as well as Alabama State Department of Education requirements for teacher certification in music, have been carefully considered in formulating the courses of study. Students will specialize in vocal-choral and/or instrumental teaching.

Music Education students must meet the appropriate requirements in their principal performing area. Please refer to the applicable departmental information in this manual regarding juries, ensemble requirements, etc. (Instrumental – section 3.1; Keyboard – section 3.2; Vocal – section 3.3)

3.2.A.1. Professional Preparation

Professional preparation for teaching music in schools involves a general understanding of the total music curriculum in the schools and methods and materials for teaching music at all levels in choral and instrumental programs.

All music education majors are expected to join the Samford University student chapter of the National Association for Music Educators, the national professional music educator's organization. Membership begins with the September meeting. Chapter meeting dates and times will be announced at the beginning of the semester. Also, there will be mandatory seminars for all music education majors held during the Degree Specific Seminar times on Tuesdays.

Choral students study both voice and piano. They study conducting of both choral and instrumental ensembles and have opportunities to conduct university and laboratory ensembles.

In the instrumental program, students study one instrument in depth and study all other instruments to develop both technical facility and an understanding of pedagogy.

Students in both the choral and instrumental music programs have opportunities to observe and work with school classes before student teaching. They also student teach in elementary and secondary levels in schools, completing a comprehensive preparation for K-12 certification for teaching instrumental or vocal-choral music.

Students must be fingerprinted and background clearance received by the Alabama Bureau of Investigation (ABI) and the Federal Bureau of Investigation (FBI) pursuant to Act 2002-457 prior to clinical experiences. Fingerprints for teacher certification must be processed through Cogent Systems. Information is available at: www.cogentid.com/alabama.

3.2.A.2. Admission to Teacher Education

Teacher Education spans a period of pre-entry to formal educational training to graduation. Acceptance into the University or Division of Music does not mean that one has been accepted into the Teacher Education Program, a necessary step for music education majors. An application and other necessary forms will be provided in EDUC 200 and/or 202, which students should plan to take in the sophomore year. Students must complete their program within four years of being admitted to Teacher Education or must reapply for admission to the program. A student may also acquire an application form in the Certification Office located in the OBB building, Room 322.

A student must fulfill the following requirements in order to be considered for admission into the Teacher Education Program:

- Minimum ACT score of 20 or SAT score of 930
- Completion of the following courses: EDUC 213, 221, and 222 with a grade of C- or better
- Completion of the application form, which is a part of EDUC 221
- Completion of 60 credits of coursework with a GPA of at least 3.0 on a 4.0 scale in each of the following areas:
 - Cumulative
 - Major
 - Professional
- Completion of an interview with a faculty member of the School of Education
- Two letters of recommendation:
 - One recommendation from the Chair of Instrumental Studies OR from the Coordinator of Music Education
 - One recommendation from an Education Professor
- Passing score on the Alabama Educator Certification Testing Program (AECTP) examination. Although the Alabama State Department of Education will require you to pass all three sections (Reading, Writing and Mathematics) of the AECTP exam before you can receive your teacher certification, the School of Education requires you to take and pass the exam before you are formally admitted into the Teacher Education Program. **You should plan to take the exam no later than the first semester of your sophomore year.**
- Demonstration of satisfactory potential for teaching, including evidence of emotional stability and a satisfactory record as to conduct, character, and mental health, to the effect that the applicant has no personal qualities prejudicial to satisfactory performance as a teacher.

Acceptance is contingent upon the recommendation of the Admission Panel that meets bi-annually: mid-July and mid-October. Applicants will be notified in writing of the decision of the committee. Transfer students follow the same admission plan.

3.2.A.3. Student Teaching

The student-teaching semester is the final experience in Teacher Education. The internship experience includes fourteen weeks of student teaching and may be taken in the fall or spring semester. **All other degree requirements must be satisfied by the end of the full semester prior to beginning MUSC 4399 (Student Teaching).** With area approval, one credit of elective applied lessons may be taken in the student teaching semester. No other enrollment is allowed during this semester.

3.2.B. Music and Worship Area

The Bachelor of Music in Music and Worship is designed for students committed to vocational music and worship ministry. The degree program includes coursework in music, worship, ministry, and religion, and supervised experience in a congregational setting.

3.2.C. Theory/Musicology Area

3.2.C.1. Composition

Preparation for a career in the field of music composition requires an extensive background in music literature, theory, and standard compositional techniques of the twentieth and twenty-first centuries. The composition student is encouraged to expand his/her musical knowledge through extensive analysis of the standard literature and is provided an opportunity for public performance of original compositions.

Composition students must meet the appropriate requirements in their principal performing area. Please refer to the applicable departmental information in this manual regarding juries, ensemble requirements, etc. (Instrumental – section 3.1; Keyboard – section 3.2; Vocal – section 3.3)

The composition major will be evaluated at the end of each academic year and must show creative growth and must maintain a “B” average in the theory and composition courses.